INSERT YOUR COMPANY NAME/LOGO HERE

Instructions: Use the following table to record the identification and justification for the designation of a characteristic as a key characteristic.
Delete the blue, italicized type as you start to complete the form.

Key Characteristic Identification				
Document Number:		Description:		
Engineer:		Date:		
Characteristic Selected	Relevancy	Analysis Performed	Summary of Analysis Results	Justification for Designation as a key characteristic
Enter selected key characteristic.	• *Product fit* • *Form* • *Function* • *Performance* • *Service life* • *Producibility*	*Describe the various types of analysis performed.*	*Enter the summary of all analysis performed.*	*Enter the justification / need for designating this particular characteristic as a key characteristic.*

Attach all data, reports and summaries referenced in the above table that support the key characteristics selected above.

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